



## Registration of TR, TS and PAS

The document will be registered provided that it complies with the requirements listed below.

- <sub>1</sub> Provide the complete text, including all figures, tables, formulae and annexes.

Make sure that the text complies with the ISO/IEC Directives, Part 2, *Rules for the structure and drafting of International Standards*.

If the document is to be processed in more than one language version

- a) indicate which language is the original (or reference) version;
- b) present each language version as a separate document unless it is intended that the final document will be presented in multilingual form (e.g. terminology documents);
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- d) if a single language version is submitted, confirm to ISO/CS the dates when the translation(s) has (have) been requested.

- <sub>2</sub> Provide the following electronic files.

- Revisable word processor files, prepared using one of the ISO templates, without figures embedded.
- Graphics files, as separate files.
- PDF files of the complete texts, including all figures, tables, formulae and annexes at the correct places in the text and in the correct orientation, to serve as a reference copy. (More information about PDF and ways of making it can be found at the following URL: <http://www.iso.org/sdis/pdf>.)

Give all necessary information relative to the files sent (by preference send the completed form *Dispatch of electronic files*).

Ensure compliance with the requirements given in the document *ISO Central Secretariat requirements for provision of text and graphics in electronic form*.

- <sub>4</sub> For ISO-lead documents developed under the Vienna Agreement, send the files of the reference language version indicated in 2 above to DIN ([translation@din.de](mailto:translation@din.de)) for the preparation of the German language version and in parallel to AFNOR ([translation@afnor.fr](mailto:translation@afnor.fr)) for the French language version (confirm to ISO/CS the dates of dispatch).
- <sub>5</sub> Give information regarding *patent rights* and *trade names*, if applicable.
- <sub>6</sub> Give any special requirement (e.g. use of colours, photographs, electronic media, etc.).
- <sub>7</sub> Provide the name of the project leader and/or document editor.

NOTE 1 Secretariats wishing to supply "ready-to-publish" documents should discuss details directly with the ISO Central Secretariat.

NOTE 2 When a document listed as a normative reference is not a document published by ISO and/or IEC, a copy may be requested by the ISO Central Secretariat for reference purposes.

NOTE 3 The document *Elements to be provided when submitting drafts to the ISO Central Secretariat* summarizes the requirements for the different types of document.