ISO/IEC JTC 1/SC 34  
Document description and processing languages  

WG 6 OpenDocument Format  

Minutes of teleconference meeting, 2014-04-16  
The meeting started at 13:30 UTC  

1. Roll-call of participants:  
   • Francis CAVE (Convenor)  
   • Patrick DURUSAU (US/OASIS ODF TC Co-Chair/Project Editor)  
   • Karlien ERAUN (BE/NBN)  
   • MURATA Makoto (JP/International University of Japan)  
   • Rob WEIR (OASIS ODF TC Co-Chair/IBM)  

2. Approval of agenda  
Draft agenda: SC 34 N 2053  
The draft agenda circulated by email by the Convenor on 2014-03-28 was approved.  

3. Confirmation of minutes of teleconference meeting on 2014-01-08  
Draft minutes: SC 34 N 2024  
The minutes were approved without change.  

4. Matters arising / Review of actions  
Item 6.2. A formal response to the Japanese Defect Report needs to be made. Following brief discussion it was agreed that Francis Cave would draft the response for the Project Editor, Patrick Durusau, to check before forwarding to the SC 34 Secretariat.  

5. Recent ballots  
Ballot documents: SC 34 N 2025 and SC 34 N 2026  
The ballots were due to have closed on 2014-04-15, the day before the meeting. Unfortunately, the results of the ballot had not yet been circulated, so it was agreed to defer this item to the next meeting.
6. Progress Report from OASIS ODF TC members

6.1 ODF 1.2 PAS Submission
Rob Weir confirmed that ODF 1.2 had been submitted in late March 2014 to JTC 1 for PAS transposition. The specification, which is in three Parts, was posted on the ISO Server on 2014-04-06 as DIS 26300-1 to -3 for a two-month translation and preparation period prior to three-month DIS ballot. The ballot period will be from 2014-06-10 to 2014-09-10.

6.2 ODF Next
Rob Weir reported that the Advanced Document Collaboration Subcommittee is continuing its work on change tracking and cloud-based tools.

7. Any other business
There was no other business.

8. Future meetings and dates
It was agreed that the next teleconference meeting should be scheduled for 2014-06-04 at 13:30 UTC.

The meeting ended at 14:10 UTC.