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<th><strong>Document type:</strong></th>
<th>Meeting Report</th>
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<tr>
<td><strong>Title:</strong></td>
<td>Minutes of ISO/IEC JTC 1/SC 34/WG 6 teleconference meeting, 2014-09-24</td>
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<td><strong>Committee URL:</strong></td>
<td><a href="http://isotc.iso.org/livelink/livelink/open/jtc1sc34wg6">http://isotc.iso.org/livelink/livelink/open/jtc1sc34wg6</a></td>
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1. Roll-call of participants
   - Francis CAVE (Convenor)
   - Yoshihiko ENOMOTO (Japan / IBM)
   - Chris RAE (OASIS / Microsoft)
   - Rob WEIR (OASIS / IBM)

2. Approval of agenda
   Draft agenda: SC 34/WG 6 N 101

   The draft agenda was approved.

3. Membership of the Working Group
   The meeting reviewed the membership of the Working Group as listed on the WG 6 eCommittee site. The current list includes members appointed by the following National Bodies:
   - USA (6)
   - UK (3)
   - Japan (4)
   - South Africa (1)
   - Sri Lanka (1)
   - Czech Republic (1).

   Rob Weir commented that none of the OASIS-appointed experts are currently listed. Francis Cave agreed to try to resolve the matter with the SC 34 Secretariat.

4. Confirmation of minutes of teleconference meeting on 2014-04-16
   Draft minutes: SC 34/WG 6 N 99 (SC 34 N 2061)

   The minutes were confirmed as an accurate record of the meeting.

5. Matters arising / review of actions
   5.1 Item 4: Formal response to Japanese Defect Report
   Francis Cave said that a formal response had been drafted, but had not yet been issued.

6. Recent ballots
   6.1 DIS Ballot on OASIS Submission of ODF v1.2
   Ballot documents: JTC 1 N 12033, JTC 1 N 12034

   Summary of voting: Part 1: SC 34 N 2110; Part 2: SC 34 N 2111; Part 3 SC 34 N 2112

   The results of the ballot were reviewed, with the following results:
Part 1: 17 NBs approved, with comments from UK and Japan; 0 NBs disapproved
Part 2: 17 NBs approved, with comments from UK and Japan; 0 NBs disapproved
Part 3: 18 NBs approved, with comments from UK and Japan; 0 NBs disapproved.

On all three Parts both the UK and Japan submitted a comment requesting that the current edition of ISO/IEC 26300 should not be withdrawn, but should be retained in the ISO catalogue.

On Part 1 Japan submitted an additional comment relating to Clause 5.5 relating to change tracking.

On Part 3 Japan submitted five comments relating to ODF support for digital signatures and the implementation of XAdES, and one comment relating to a normative reference to what Japan believes to be an out-of-date Internet RFC relating to media types.

Rob Weir said that these comments would all be considered in due course by the OASIS ODF TC.

There was discussion concerned the requirement for and timing of a Comment Resolution Meeting. Francis Cave reported that such a meeting is needed to resolve the ballot comments, but he understood that the meeting could be conducted by teleconference. Chris Rae said that he felt that a face-to-face meeting could not be justified.

Regarding timing, Francis Cave reported on email correspondence from the SC 34 Secretariat indicating that the Comment Resolution Meeting cannot take place before December 2014, and JTC 1 members must be given at least two months' notice of the meeting. Rob Weir commented that it may be possible for the OASIS ODF TC to prepare a response in time for such a meeting to take place at the earliest opportunity, but this can only be confirmed once the ODF TC has had an opportunity to review the ballot comments.

Enomoto-san asked whether an FDIS ballot was likely to be necessary prior to publication of the new edition of ISO/IEC 26300. Francis Cave commented that this would depend upon the responses to the comments and what actions are agreed at the Comment Resolution Meeting. It may be possible for the CRM to agree that no changes be made to the specification prior to publication and corrections be made subsequently in maintenance.

Rob Weir reported that the ODF TC has already collected enough public comments on ODF 1.2 to warrant preparation of an OASIS Errata document for ODF 1.2. However, as these comments don't relate to issues raised in the DIS ballot, the errata should be prepared in parallel OASIS and SC 34 documents following publication of the new edition of ISO/IEC 26300.

6.2 DCOR Ballots on ISO/IEC 26300:2006/DCOR 3 and ISO/IEC 26300:2006/Amd.1/DCOR 1

Ballot documents: SC 34/WG 6 N 94 (SC 34 N 2025), SC 34/WG 6 N 95 (SC 34 N 2026)

Summary of voting: SC 34/WG 6 N 98 (SC 34 N 2058), SC 34/WG 6 N 97 (SC 34 N 2057)

Disposition of comments: SC 34 N 2080

Notices of publication: SC 34 N 2090, SC 34 N 2091

Francis Cave briefly reported upon successful completion of these projects and publication of the two Corrigenda.

7. Progress Report from OASIS ODF TC members

7.1 ODF 1.3

Chris Rae referred meeting participants to the OASIS liaison report to the SC 34 Plenary, which is available as document SC 34 N 2099.
8. Any other business

There was no other business.

9. Future meetings and dates

It was agreed that no meeting of WG 6 is expected to be arranged until some time after the Comment Resolution Meeting for the DIS ballot on the next edition of ISO/IEC 26300, when maintenance activities on the new edition can begin.

The meeting ended at 23:50 UTC.